

**HOODLAND FIRE DISTRICT #74  
BOARD OF DIRECTORS  
WORK SESSION MINUTES  
January 27, 2018**

Those Present: Board Members: Pat Buckley, John Pruden, Ron Partlow, and Cliff Fortune. Fire Chief John Ingrao.

1. Call to Order: By Pat Buckley at 9:05 AM
2. Pledge of Allegiance Led by Pat Buckley.
3. Strategic Goals and Objectives.
  - A. Government Camp Station.
    - i. Contractors will be given 30 days to put together a bid.
  - B. Main Station.
    - i. Working on cleaning the station and trying to figure out how much storage that we will need.
    - ii. Still waiting on a seismic update.
  - C. Transport Feasibility.
    - i. Recent MVA with multiple patients with critical injuries.
      - a. We were on scene for a long time waiting for multiple ambulances to transport the patients to the landing zone. The first ambulance in Government Camp got diverted, the second was coming from Boring 45 minutes away and the third was coming from Portland 1 hour away.
      - b. Chief Ingrao filed this issue with Clackamas County EMS, Fire Defense Board, and AMR. This cannot be tolerated!
      - c. We might have the option to get an ambulance from AMR as a backup since this has been done with other departments.
  - D. Joint Board Meeting with Sandy Fire.
    - i. Sandy Fire would like to have a joint meeting but wants to wait until at least March because they are still finishing their station rebuild.
    - ii. They have had a lot of issues with the construction process. We will try to learn from their experience.
4. Tower Contracts.
  - A. We have an updated offer from Tower Point.

i. Tower Point wants to purchase our land owner management rights. If we approve this and sign the contract we can get some more funds for the tower.

B. Waited for a conference call from American Tower. They never called in.

i. American Tower owns the tower, but we own the land.

ii. American Tower might increase their offer with the competition.

5. Finance/Budget.

A. Review the latest budget update.

B. We need to plan for the next several budgets when the safer grant funds.

C. Health Insurance costs will be going up. We might want to consider an HMO like Kaiser. This might be part of the negotiation on the next Union Contract.

D. PERS costs will continue to go up. But because of a recent Tier 1 retiree cost will be lower.

E. The department is trying to find small ways to save money.

i. Basic non-embroidered uniform.

ii. LED Lighting.

iii. Changed coffee contract.

F. Personnel costs are going up but the Overtime Budget will be going down.

G. We are considering getting an extra catastrophic insurance policy to replace everything on a damaged vehicle. Current insurance on replaces the vehicle.

H. If we start transporting we will get some funds for this. We don't want to become a fully transporting agency because that will add additional costs to bill insurances and get payments from the patients.

I. We need to plan for the Deputy Chief Hiring in the upcoming Budget.

6. Other Business.

A. Deputy Chief hiring.

i. Might want to give some incentives to get a good pool of applicants.

ii. We need someone who has really good Human Resource skills to deal with personnel issues.

iii. We should do a nationwide search.

- iv. We should give them one year to be a resident.
- v. The board should be very involved in the hiring process.

B. Board Advisory Liaison Assignments.

- i. John Pruden – C.E.R.T., Volunteers, and Apparatus.
- ii. Ron Partlow – Safety Committee, Finance, and Apparatus.
- iii. Darcy – Operations/Training and Building.
- iv. Cliff – Volunteers and EMS.
- v. Pat – Building and Finance.

C. Looking into the options of a joint testing with Sandy Fire to create a new Civil Service Hiring List.

7. Adjournment: Meeting adjourned at 11:05 AM

Respectfully Submitted,

*Carolyn M. Norgard*

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant