

**HOODLAND FIRE DISTRICT #74
SPECIAL BOARD MEETING & WORK SESSION MINUTES
September 23, 2017**

Those Present: Board Members: Pat Buckley, John Pruden, Darcy Lais, and Ron Partlow. Staff: Fire Chief John Ingrao.

1. Call to order: By Pat Buckley at 9:02 AM.

2. Pledge of allegiance led by Pat Buckley.

3. Government Camp Renovation.

A. Interior remodel, new roof, insulation, and siding. TIF money can only be used for the Government Camp Station. We are spending an additional \$55,000 out of the Building Reserve Fund.

MOTION MADE: By John Pruden to approve the proposed costs associated with remodeling the Government Camp Station.

2ND: By Ron Partlow.

DISCUSSION: None.

PASSED: Unanimously. 4-0, Cliff Fortune absent.

ADJORNMENT: Special Board Meeting at 9:21 AM by Pat Buckley.

RECONVENE: Work Session at 9:22 AM by Pat Buckley.

4. Strategic Plan Updates.

A. Main Station Improvement: Questions to Blane about remodel vs rebuilding. Funding options will need to be explored.

B. Joint Board Meet and Greet with Sandy Fire's Board and Hoodland Fire's Board needs to be scheduled.

C. Strategic Plan needs to be updated to remove District 24 Hour Staffing and move up the priority of other goals. Also add the goal of ALS Fire Transport Feasibility.

5. Budgetary Overview.

A. Board requests a Package 1 Wages Quarterly Breakdown of staff's sick, vacation, paid time off, and hours worked.

5. Continued.

B. Board requests to withdraw from the Volunteer Retention Safer Grant instead of refusing it.

C. Board requests budget documents by packages with percentages from the 1st of the month to the last day of the month in the pre-board packet.

D. For the next budget 2018-2019, divide up Package 1 into Salaries and Benefits. Put Administration line items into Package 2.

E. Board requests to add the unanticipated tax windfalls into the Building Reserve Fund.

F. Board requests to add the Safer Grant Revenue as a new line item in the 2017-2018 Budget. Also add the Safer Grant going out in the budget.

6. Board Liaisons.

A. Discussed positions, will decide at the October Board Meeting.

7. Adjournment.

A. Work Session adjourned by Pat Buckley at 12:04 PM.

Respectfully Submitted,

Carolyn M. Norgard
Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant