

**HOODLAND FIRE DISTRICT # 74**  
**BUDGET COMMITTEE MEETING MINUTES**  
**April 18, 2019**

Those Present: Budget Committee Members: Shirley Dueber, Gaynell Thornbrough, Sally Chester, Gretchen McAbery, and Dwight Pallander. Board Members: Pat Buckley Cliff Fortune, Mary Ellen Fitzgerald, Darcy Lais, and John Pruden. Fire Chief; John Ingrao and Financial Manager; Carol Norgard.

1. Call to Order: By Pat Buckley at 7:00 PM.

2. Pledge of Allegiance: Led by Pat Buckley.

3. Election of Budget Committee Officers.

A. Chairperson of Budget Committee:

NOMINATION: Shirley Dueber and Sally Chester nominate Gaynell Thornbrough for Chairperson.

2ND: By Cliff Fortune.

PASSED: Unanimously.

B. Secretary of Budget Committee:

NOMINATION: Sally Chester nominates Shirley Dueber.

2ND: By Gretchen McAbery.

PASSED: Unanimously.

4. Receive Budget Message and Budget Documents:

A. Direct any and all budget question to Chief, he will refer to Carol if needed. Current budget cannot be voted on tonight because it includes the numbers for if the Levy passes. If the Levy doesn't pass, another budget with the necessary changes will be presented at the second budget committee meeting.

B. Major increases in Package 1 for PERS, Health/Dental Insurance, Employee wages, etc., Package 2 for CCOM fees, Package 9 for vehicle maintenance, and Package 12 for C-800 user fees.

C. Adding \$78,000+ to the Reserve Accounts in the budget.

5. Review and act on the Budget Document.
- A. General Fund Income Resources.
- i. Cash carryover funds to cover expenses until tax money is received in November.
  - ii. Government Camp Station remodel TIF funds because the remodel will not be completed until October.
  - iii. Estimated Taxes to be received.
  - iv. Estimated Levy Funds if the Levy passes.
  - v. Safer Grant funds are reducing to 35% in January 2020.
  - vi. Miscellaneous Income from various sources.
- B. Apparatus Reserve:
- i. Adding \$58,327 to this account.
  - ii. No expected expenditures.
- C. Building Reserve:
- i. \$15,000 expenditure to cover domicile expenses.
- D. Firefighting Equipment, Services, and Supplies Reserve.
- i. Adding \$20,381 to replace the funds that were taken out of this account to pay for the hydrant snorkels.
  - ii. \$210,000 in possible expenditures.
- E. Package #1: Personnel Services.
- i. Package increased by \$364,219.
  - ii. Deputy Chief salary is less because we are estimating six months before hiring a qualified person. Battalion Chief position will be promoted internally.

5. Continued

F. Package #2: Administrative Services.

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i. Package decreased by \$15,982.

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G. Package #3: Administrative Funds and General Fund Transfers.

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i. Package increased by \$240,524.

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H. Package #4: Capitol Outlay.

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i. Package decreased by \$415,200.

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I. Package #5: Support Services.

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i. Package increased by \$1,250.

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J. Package #6: Fire Prevention Program.

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i. No changes.

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K. Package #7: Training Program.

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i. Package increased by \$500.

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L. Package #8: Emergency Medical Services.

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i. No changes.

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M. Package #9: Vehicle and Equipment Maintenance.

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i. Package increased by \$28,653.

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N. Package #10: SCBA Maintenance.

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i. Package decreased by \$5,200.

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O. Package #11: Firefighting Equipment and Supplies.

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i. Package increased by \$5,000.

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P. Package #12: Communications Equipment.

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i. Package increased by \$14,780.

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5. P. Continued

ii. There is a \$400+ yearly fee per 800 digital radio.

Q. Package #13: Facilities Maintenance.

i. Package decreased by \$200.

R. Package #14: Uniforms.

i. Package increased by \$1,500.

6. Determine the next step in the budget process:

A. Provisionally accept the budget as proposed.

MOTION MADE: By Gretchen McAbery to provisionally accept the 2019-2020 budget as proposed.

2ND: By John Pruden.

DISCUSSION: None.

PASSED: Unanimously: 10 Ayes and 0 Nays.

B. Recess until Thursday May 23, 2019 at 7:00 PM.

MOTION MADE: By Gretchen McAbery to recess until Thursday May 23, 2019 at 7:00 PM.

2ND: By Sally Chester.

DISCUSSION: None.

PASSED: Unanimously.

7. Adjourn if business is concluded:

Meeting recessed by Gaynell Thornbrough at 8:28 PM.

Respectfully Submitted,

*Carolyn M. Norgard*

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant