

HOODLAND FIRE DISTRICT #74
BOARD WORK SESSION MEETING MINUTES
AUGUST 29, 2023

Board Members: Nora Gambee, Cliff Fortune, and John Drake. [Mary Ellen Fitzgerald (Absent) and Jacob Rackley (Absent)] Three voting members in attendance.

Staff: Fire Chief Jim Price, Division Chief Scott Kline (Zoom), Division Chief Brian Henrichs, and Kelli Ewing; Office Administrator.

Guests: None.

1. Call to Order: By Nora Gambee at 9:18 AM

2. Roll Call

3. Pledge of Allegiance: Led by Nora Gambee

4. Persons to be Heard. None.

5. Unfinished Business

A. Renewal of Five-Year Local Option Tax for Emergency Operations next steps

i. All the necessary paperwork has been submitted to Clackamas County.

ii. Measure Arguments are due to Clackamas County by September 11, 2023 and the cost is \$250.00. Measure Arguments can be submitted by the Board, Volunteer's Association, Union, community members, community groups, etc. No district funds or staff time can be used towards this.

iii. Letters to the editor can also be submitted to the Mt. Times for the October edition. There is no cost associated with writing letters to the editor.

iv. Hoodland Fire Open House on October 7, 2023 will be a good opportunity to do station tours, answer questions about the levy, etc.

v. We are limited to only posting facts on the HFD website and HFD Facebook page.

- vi. The Board is planning to submit a Measure Argument and Cliff Fortune will take point on drafting a letter and getting feedback from the other Board members via email. The Board Members will personally pay for it and split the cost.
- vii. May and November elections do not require a double majority. If the Levy fails, we can reach out to the voters, make some adjustments, and put the Levy on the ballot again in May 2024.

B. Fall Chipping Program

- i. There are still some funds to do another two-day Chipping Event in this budget year.
- ii. Considering setting up an event this Fall (dates TBD) for two centralized locations. First chipping in Government Camp (before the snow falls), location is TBD, but considering the possibility of an area near Collin's Lake) . Second chipping in Welches, location is TBD, but considering HFD Main Station or the possibility of the Dorman Property.
- iii. Offering the mobile door to door service was very inefficient use of funds. Considering the option of utilizing our volunteers to pick up debris if the homeowner is unable to drop off debris.
- iv. Concerns with having the location offsite is the possibility of people dumping prohibited materials. If all the chipping funds are not spent, HFD could use funds to haul prohibited items to the dump.
- v. If the prices have not increased, we shouldn't have to go out for another RFP, because the first RFP included wording to allow for additional chipping services.
- vi. The Board agrees to let Fire Chief Jim Price figure out all of the logistics including when and where.

C. Open Board Position #2 discussion on process

- i. It would be more transparent and consistent of what has been done in the past to publicly advertise the open position.
- ii. The candidates would be asked to submit a resume and letter of interest and are then invited to a Board Meeting to be interviewed in Open Session. The candidates are then asked to step out while the Board deliberates.

iii. Open Session interviews and deliberations are very awkward for the candidates. We will check to see if this can be done in Executive Session.

iv. The Open position will be advertised and the candidate interviews would be at the November 14, 2023 Board Meeting.

6. New Business. None.

7. Executive Session. None.

8. Other New Business. None.

A. Discussion on the Executive Session protocol

i. Executive Session is listed on the Board Agenda as a place holder. This allows for flexibility if the need arises that an Executive Session is needed.

ii. Most of the time the need for an Executive Session is anticipated in advance and the correct ORS number and description is advertised in advance.

iii. Media is allowed to attend the Executive Sessions unless the topic is litigation.

B. Discussion on wearing Board Uniforms in public

i. Uniforms are typically worn when doing Fire District business or representing the Fire District.

ii. Members are usually discouraged from wearing their uniforms as everyday wear to shopping, restaurants, etc. There has been controversy in the past where uniforms were worn to the local pub and that reflected badly on the District. We have also had issues with uniforms being worn or passed on by former members.

iii. Board members want to wear uniforms out and about in the community to be visible to the public to be able to spark conversations with the public.

9. Adjournment by Nora Gambee at 10:02 AM

Respectfully Submitted,
Kelli Ewing, Office Administrator